FOR HR AND PROJECT MANAGERS

Information sheet for HR

Everything your accounting and HR team usually asks, on one page. Print it or save it as PDF.

01

Invoicing

TODO: confirm invoicing to companies, payment terms and VAT details.

02

Registration of employees

TODO: confirm registration and confirmation of stay for employees.

03

Group bookings

TODO: confirm several apartments at once, discounts and one shared invoice.

04

Long stays

TODO: confirm weekly and monthly terms and notice periods.

05

Arrival without staff

Self check-in with a personal code, at any hour. Your crew does not depend on office hours.

06

One contact person

TODO: name and WhatsApp of the contact person for your company.

Apartment types

TYPE	AREA	GUESTS	BEDS
1 room	28 m²	2	2
2 rooms	42 m²	4	4
3 rooms	58 m²	6	6
4 rooms	76 m²	8	8

Demo data, not binding